

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B0600276

PRINT DATE: 03/03/20

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID:

POST COMMUNITY MEDIA LLC
1301 K ST NW

WASHINGTON, DC 20071
(202) 334-8365

REFER QUESTIONS TO:

KIMBERLY HACKETT
(410) 767-0788
KIMBERLY.HACKETT@MARYLAND.GOV

ITB: 001IT821101

EXPR DATE: 01/31/23
POST DATE: 03/03/20

DISCOUNT TERMS: . NET 30 DAY
CONTRACT AMOUNT: 715,887.00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

MODIFICATION #1: CORRECTED AGENCY EMAIL INFORMATION.

AGENCY CONTRACT
PRINTING AND DELIVERY OF UNCLAIMED PROPERTY INSERTS
FOR THE
COMPTROLLER OF MARYLAND

CONTRACT TERM: THIS IS A THREE (3) YEAR CONTRACT BEGINNING
MARCH 1, 2020 THROUGH FEBRUARY 29, 2023.

REFERENCE CONTRACT NUMBER: BPM017451 / 001IT821101

VENDOR NAME : POST COMMUNITY MEDIA, LLC.
VENDOR CONTACT : BRYANT DESPEAUX
VENDOR NUMBER : (OFFICE) 202-334-8365 (CELL) 202-306-7478
VENDOR EMAIL : BRYANT.DESPEAUX@WASHPOT

AGENCY CONTACT: JASON SOBEL
AGENCY NUMBER : 410-767-1812
AGENCY EMAIL: JSOBEL@MARYLAND.GOV

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B0600276

PRINT DATE: 03/03/20

PAGE: 02

TERMS (cont'd):

BELOW ARE ARE THE SPECIFICATIONS FOR THE DELIVERY AND PRINTING OF UNCLAIMED PROPERTY INSERTS FOR THE COMPTROLLER OF MARYLAND (COM).

PROPERTY INSERTS:

THE PAGE COUNT IS 186 PAGES AND THE PRESSRUN IS 616,000 COPIES.

JOB SPECIFICATIONS:

THE VENDOR MAY SUB-CONTRACT THE ACTUAL PRINTING OF THE INSERT.

LIMITS ON USING AGENCY AUTHORITY:

VENDOR SHALL NOT ACCEPT CHANGES, ADDITIONS, OR SUBSTITUTIONS IN THE REQUIREMENTS OF THIS CONTRAC BY A USING AGENCY OR ANY OTHER REQUESTOR.

PREPRESS:

TO HELP ENSURE ACCURATE REPRODUCTION OF YOUR DESIGN, PDFX1-A FILES SENT VIA FTP SITE ARE STRONGLY RECOMMENDED. FILES ARE TO BE PRODUCED ACCORDING TO FNP PRINTING'S ARTWORK SPECIFICATIONS USING THE COM SUPPLIED TEMPLATES.

UNCLAIMED PROPERTY INSERTS:

APPROXIMATELY 616,000 INSERTS IN LATE WINTER/EARLY SPRING WITH CHANGES IN COPY.

INSERTS TO BE PRINTED ON 24" NEWSPRINT, 30 LB.

TRIM SIZE: 10.5" X 12"

IMAGE AREA: 9.5" X 11"; 5 COLUMNS

BINDERY: TABLOID

COLOR: BLACK ONLY

INSERTING:

ALL CUSTOMER SUPPLIED PIECES MUST ADHERE TO NAA'S RECOMMENDED GUIDELINES FOR UNIFORM ADVERTISING INSERTS WHICH CAN BE FOUND ON NAA'S WEBSITE AT WWW.NAA.ORG.

ALL INSERTS MUST BE IN HOUSE SEVEN DAYS PRIOR TO INSERTION.

INSERTS DELIVERED TO NEWSPAPERS DURING THE LATE WINTER/EARLY SPRING.

INSERTS TO RUN IN NEWSPAPERS WITHIN A WEEK OR TWO OF DELIVERY.

INSIDE COPY WILL BE PRINTED IN 9 PT. ARIAL (UPPER AND LOWER CASE LETTERING), 5 COLUMN SAU FORMAT. AT TOP OF EACH INSIDE PAGE, THE WILL NEED TO INSERT GUIDE WORDS, REFLECTING THE

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B0600276

PRINT DATE: 03/03/20

PAGE: 03

TERMS (cont'd):

SURNAME LISTED FIRST AND LAST ON THAT PAGE

INSERTS MUST BE DROP-SHIPPED TO APPROXIMATELY THIRTY TO FORTY
(30-40) LOCATIONS PROVIDED, AND RECEIVED BY THE DATES NOTED.

MATERIAL SHIPPED TO PALLETS MUST BE PACKGED AND LABELLED
ACCORDING TO THE SHIPPING SPECIFICATIONS PROVIDED AT A LATER
DATE.

ADDITIONAL SERVICES:

PRESS PROOF OF FRONT AND BACK PAGES. ALL OTHER PAGES PROOF
ELECTRONICALLY.

COMPOSITION:

INCLUDED.

CONTACT SHOULD BE MADE WITH:

MR. JASON SOBEL

UNCLAIMED PROPERTY DIVISION

STATE OFFICE BLDG 301 WEST PRESTON ST, ROOM 310

BALTIMORE, MD 21201

PHONE 410-767-1812

INVOICE TO:

STATE OF MARYLAND

COMPLIANCE DIVISION

301 WEST PRESTON STREET

ROOM 310

BALTIMORE, MARYLAND 21201

ATTN: JASON SOBEL

THE DEPARTMENT OF GENERAL SERVICES' "TERMS AND CONDITIONS FOR
COMMODITY CONTRACTS OVER \$50,000" AND ALL SPECIFICATIONS, TERMS AND
CONDITIONS OF SOLICITATION # 001IT821101 / BPM017451 INCORPORATED
HEREIN BY REFERENCE.

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B0600276

PRINT DATE: 03/03/20

PAGE: 04

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
---------------	----------------------	------------	------------------	--	--

0001	96637-027061	LT	715,887.0000		
------	--------------	----	--------------	--	--

PRINTING, 13 3/4" X 23" TABLOID, 1 COLOR

_____ END OF ITEM LIST _____

***** LAST PAGE *****

AUTHORIZED BY: _____ **DATE:** _____

BUYER AUTHORIZED DESIGNEE